

Employment Opportunities

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**The George Washington University is an
Equal Opportunity Employer**

Assistant to Full Research Professorial Positions (up to 3)

#EPI 07-01

Effective Date: 07/2007

Recruitment Close Date: Ongoing until hire

To serve as Co-Investigator or Principal Investigator (Project Director) and to provide statistical direction of the design, conduct and analysis of studies and the conduct of methodologic research to meet the projects needs. We are seeking individuals who want to join a highly competent team of academic biostatisticians and epidemiologists; who desire to contribute to the design and analysis of major medical studies, seek substantive scientific and statistical responsibility, enjoy interacting with medical investigators; take pride contributing to the publication of major papers in leading medical journals, and desire to make an impact on the public health. Our faculty also participate in graduate programs in biostatistics, epidemiology and statistics which afford opportunities for teaching at the graduate level. The research projects also provide an environment rich in methodological problems, with opportunities for collaboration with research active Center faculty and graduate students.

Basic Position Requirements: Doctorate in Biostatistics, Statistics or Epidemiology, or alternatively an M.D. or Ph.D. in Biological Science, Physical Science or Computer Science with a Masters in Biostatistics or Statistics, 1-5 years' experience with clinical trials, especially study design and statistical analysis of study results using SAS, excellent oral and written English communication skills, and supervisory experience.

Application Procedures: Applicants must send a Curriculum Vitae and three letters of reference; a letter to include a synopsis of their role in collaborative medical research that has led to medical scientific presentation or publication and a statement of career purpose indicating their career goals and how this position can help you achieve those goals; and applicants for Assistant Research Professor positions must send an Official Transcript of graduate coursework leading to the doctoral degree to: ***Sarah Fowler, Research Professor and Director, The George Washington University Biostatistics Center, 6110 Executive Blvd., Suite 750, Rockville, MD 20852.*** <http://www.bsc.gwu.edu>

Only complete applications will be considered. Review of applications is ongoing until the positions are filled. Rank/position title and salary commensurate with experience and qualifications. Tuition benefits for employees (including Ph.D. in Statistics, Biostatistics and Epidemiology) and for spouse and dependent children.

All research and regular faculty at the rank of Assistant Professor in Biostatistics or Statistics may apply for the **Samuel W. Greenhouse Biostatistics Research Enhancement Award**. For a period of 1 year, the award will provide 20% effort for methodological research and a discretionary fund to support professional activities, travel to professional meetings, supplies and equipment. Applicants for the research faculty position may also apply for the Greenhouse Award while their faculty application is being considered. For complete information including Award Application Materials Requirements, please visit our website at: www.bsc.gwu.edu.

Review of applications is ongoing until the positions are filled. Tuition benefits for employees (including Ph.D. in Statistics, Biostatistics and Epidemiology) and for spouse and dependent children.

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JOINT RECRUITMENT**Associate to Full Tenured Professor of Statistics or Biostatistics**

#STAT 07-02

Effective Date: 3/2008

Recruitment Close Date: Ongoing until hire

The Department of Statistics of The George Washington University and The George Washington University Biostatistics Center (BSC), are recruiting a tenured faculty position at the Department of Statistics of The Biostatistics Center of The George Washington University. The position is envisioned as a scholarly position bridging the multiple large-scale medical research projects at the Biostatistics Center (BSC), with the theoretical and methodological research in the Department of Statistics (DOS) that will create additional strengths in the DOS and enhance the BSC's standing as a preeminent research center.

Basic Qualifications: The recruitment seeks applicants with a PhD in Statistics or Biostatistics, an established program of research, and a strong national and international reputation.

Core responsibilities of the position will be to serve as Principal Investigator or co-Investigator on one or more BSC major projects; to teach 1 course per year in the DOS, to advise PhD students in Statistics and Biostatistics, to serve on 1-2 DOS committees, and to attend DOS and BSC faculty meetings.

The position will be tenured and funded 100% in Year 1. Salary support will decrease to 25% over a 5 year period. The remaining salary will be funded by sponsored projects (either at the BSC, or other external funding secured by the faculty member).

Review of applications will begin May 1, 2008 and will continue until position is filled. Only complete applications will be considered.

Application Procedure: To be considered please send a letter containing a brief statement of interest, a curriculum vitae, a statement of research and teaching interest, copies of at least three representative publications and complete contact information for at least 3 references to:

Search Committee c/o Sarah Fowler
The Biostatistics Center
The George Washington University
fowler@bsc.gwu.edu (electronic submissions preferred)
6110 Executive Blvd.
Suite 750
Rockville, MD 20852
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JOINT RECRUITMENT

Assistant or Associate Professor, Biostatistics

#EPI 07-02

Effective Date: 4/2008

Recruitment Close Date: Ongoing until hire

The Department of Epidemiology and Biostatistics and The Biostatistics Center are recruiting for a dynamic full-time faculty member in Biostatistics at the Assistant or Associate Professor level. The successful candidate will have the opportunity to join a growing Department of Epidemiology and Biostatistics in the nation's capital that has a highly respected and energetic teaching and research faculty and the opportunity to be part of a data coordinating center conducting clinical trials and epidemiologic studies in diabetes at The Biostatistics Center. Rank, salary and employment in either a tenure or non-tenure track position will be commensurate with experience.

Under the leadership of its Chairman, Alan E. Greenberg, MD, MPH, the Department has expertise in HIV/AIDS, cancer, behavioral, and aging epidemiology, geographical health information systems, and biostatistical methods. In addition, the Department has established collaborative opportunities with other Departments in the GWU School of Public Health and Health Services, the GWU School of Medicine and Health Sciences, the Veterans Administration Hospital, Children's National Medical Center, the National Cancer Institute, the Department of Defense, the DC Department of Health and Elizabeth Glaser Pediatrics AIDS Foundation.

The Biostatistics Center is renowned for its leadership as a coordinating center for multi-center clinical trials in multiple disciplines sponsored by the National Institutes of Health, and specifically as the biostatistical coordinating center for the Diabetes Prevention Program (DPP). The DPP, funded by the National Institute of Diabetes and Digestive, and Kidney Diseases, is a national study group of leading academic centers that has a randomized trial of interventions to prevent type 2 diabetes in subjects with impaired glucose tolerance.

The Department of Epidemiology and Biostatistics is involved in the MS and PhD degree programs in biostatistics and in epidemiology, among other graduate degree programs. The MS and PhD degree programs in biostatistics and in epidemiology started to admit students in the fall semester of 1995. There are currently 14 students matriculated in the PhD degree program in biostatistics and 11 students matriculated in the MS degree program in biostatistics.

Responsibilities of the position will include teaching upper level courses in theoretical and applied biostatistics, mentoring masters and doctoral students in biostatistics; clinical trial design and

methodology, and data analysis at The Biostatistics Center, and developing an externally-funded research program.

Basic Qualifications: Applicants must hold a doctoral degree in biostatistics or statistics, strong verbal and written communication skills, some experience in teaching at a graduate-level biostatistics degree programs, experience with clinical trials, in particular with study design and statistical analysis using SAS, and a record of peer-reviewed publications.

Preferred Qualifications: Evidence of mentoring graduate students in biostatistics at the masters and doctoral levels, demonstrated success or potential to contribute to secure externally-funded research grants.

Successful candidate for the position may apply for a Samuel W. Greenhouse Biostatistics Research Enhancement award. This award is provided for a period of one year to the enhancement of biostatistics methodological research. Please check at <http://www.bsc.gwu.edu/bsc/sgaward.pdf> for more information about this award.

Application Procedure: To be considered, interested applicants should submit the following documents electronically: 1) current curriculum vitae; 2) a statement of research interests, 3) a statement of teaching and mentoring experience, and 4) list of 3 references with contact information to:

Search Committee, Biostatistics
c/o Stephanie Panichello, Department Manager
sphshp@gwumc.edu (electronic submissions are strongly preferred)
Department of Epidemiology and Biostatistics
School of Public Health and Health Services
The George Washington University
2300 I (Eye) Street NW, Suite 125
Washington, DC 20037

Review of applications will begin on April 1, 2008 and will continue until the position is filled. Only complete applications will be considered. Applications from women and minorities are strongly encouraged.

GWU SPHHS Webpage: <http://www.gwumc.edu/sphhs/>
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Research Associate- SAS Programmer

UR#15921

Effective Date: 10/12/2007 Recruitment Close Date: Ongoing until hire

Applicant will be responsible for SAS programming, systems development, and clinical research data management. Good oral/written communications skills required. Extensive experience in SAS data step and macro programming on multiple platforms and operating systems to include Windows, Linux, and VMS is highly desirable. Basic Qualifications: Bachelors Degree in Computer Science, Economics, Math, Statistics or related field and a minimum of 3 years of relevant training and experience required. Supportive environment fosters both independence and teamwork. Position title and salary commensurate with education, experience, and qualifications. TUITION BENEFITS for employee, spouse and dependents. **Letter referencing UR# 15921 and resume to Ms. Delaney**

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Research Assistant

UR#14874

Effective Date: 10/12/2007 Recruitment Close Date: Ongoing until hire

To assist coordinating center project managers with implementation and monitoring of multi-center research projects in pediatric type 2 diabetes. Individual will serve as liaison between the clinical sites and the coordinating center. Position requires organized, highly motivated, self-directed individual with demonstrated strength in oral and written communication. Research experience and 1 or more years SAS programming desirable, but any candidates with real enthusiasm for research and aptitude with

computers should apply. Internet proficiency and web experience preferred. Minimum of a BA/BS degree (math, statistics, or science preferred) and 1 year of experience and working knowledge of MS Word and Excel required. Job may involve occasional travel. Position title and salary commensurate with education, experience, and qualifications. **Letter referencing UR# 14874 and resume to Ms. Roberts.**
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Sr. Research Assistant- Protocol**UR#16951**

Effective Date: 5/7/2008 Recruitment Close Date: Ongoing until hire

Team-oriented individuals to join coordinating center for long-term multi-center clinical trials in Type 1 diabetes. Positions require organized, highly motivated, self-directed individuals with excellent oral and written communication skills. Minimum of a BA/BS, comprehensive computer skills, and 1-5 year's work experience in health/medical research. Will work as part of a team specializing in a clinical trial protocol, with responsibility for communications with clinical sites, maintenance of study documents and data quality. Experience in data management required; SAS programming a plus. Position titles and salaries commensurate with experience and qualifications. **Letter referencing UR# 16951 and resume to:**

Ms. Navana[Back to top](#)

Research Assistant- PHP Web Developer**UR#14875**

Effective Date: 11/9/2007 Recruitment Close Date: Ongoing until hire

Will have object-oriented PHP5 and MySQL experience developing real-world applications. Working knowledge and experience with Linux, Zend Framework, MVC architecture, and AJAX highly desired. Minimum of either a BA/BS degree in computer science and 1-2 years of relevant experience; or alternatively equivalent work experience. Good oral/written English language communications skills required. Position titles and salaries commensurate with education, experience, and qualifications. **Letter referencing UR# 14875 and resume to Ms. Patterson.**

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Assistant Manager of Human Resources and Facilities**UR#16898**

Effective Date: 11/19/2007 Recruitment Close Date: Ongoing until hire

Under the Manager of Human Resources and Facilities and in coordination with the University's Offices of Human Resource Services and Equal Employment Opportunity, will assist with supervising and will participate with managing human resources and facilities activities: coordination of recruitment and compensation/classification activities to include salary determination & administration, drafting job descriptions and written justifications for staffing changes/additions, assessing project staffing needs and developing recruitment strategies, benefits coordination, employee relations, and processing terminations. Will interpret University and Center policy, policy formulation, advising management staff, counseling employees and resolving difficult HR-related issues and grievances. Assists with performance management, collection, analysis and reporting of market data, labor statistics, turnover, compensation trends and other HR-related issues to aide with strategic planning. Resolves payroll problems and tracks personnel activity, which would affect payroll. May serve as back up for Kronos payroll processing. Responsible for supervising and participating in the day-to-day facilities management activities to include supervising maintenance and repair, space planning recommendations, relocation of staff and office furniture/equipment and the procurement and inventory of office supplies, distribution of access keys & parking passes, supervises and resolves building maintenance problems. Point of contact with building maintenance and property management staff. Responsible for the creation and implementation of BSC's Emergency Response and Recovery Plan. Supervises and serves as backup to the Administrator of the Telephone, Voice Mail and Security Systems. Basic Qualifications: A Bachelor's degree in Human Resources, Business Administration or closely related field (or an equivalent combination of training and experience) and 2 years of responsible administrative experience, to include comprehensive human resource and supervisory experience required. PHR or SPHR and 1-2 years facilities management experience is desirable. Proficiency with Word and Excel and very strong oral and written communication and organization skills are necessary. **To apply, log on to www.gwu.jobs**

Human Resources Coordinator**UR#0600392**

[University Title: Sponsored Research Post Award Coordinator]

Effective Date: 4/25/2008

Recruitment Close Date: Ongoing until hire

Conscientious, detail-oriented individual to assist The Biostatistics Center Manager and Assistant Manager of Human Resources and Facilities with the coordination of human resources activities: recruitment, advertisement/posting of open positions, new employee orientation, employment, compensation, payroll, benefits, employee relations, equal employment activities in conjunction with HR Services. Provide administrative support for an off-campus research center (of 160+) conducting biomedical research studies. Min Req: BA in HR or Business Admin or equivalent combination of experience and training, 3 years of responsible administrative experience to include relevant HR experience, supervisory experience, proficiency with personal computers: Word, Excel, and strong oral and written communication skills required.

To apply, log on to www.gwu.jobs

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Subcontract Administrator**UR#0600373**

[University Title: Sponsored Research Post Award Coordinator]

Effective Date: 3/12/2008

Recruitment Close Date: Ongoing until hire

Conscientious, detail-oriented individual to provide budgetary support and subcontract, service and consultant agreement administration for large clinical trials in diabetes. Work with Project & Admin staff to insure critical needs of study are met. Includes analyzing costs, developing expense estimates, reimbursement schedules, and tracking operating expenditures. Also preparing, tracking, reviewing and editing subcontracts, service and consultant agreements for accuracy and contract/grant compliance, reviewing subcontract invoices and financial reports, and administrative oversight of subcontracts under the direction of Research Administrator. Strong quantitative, written, oral, organizational and team work skills important. Working knowledge of EXCEL and MSWord. BA/BS degree in business preferred (or equiv. training & exper.) AND 3 years responsible, relevant grants and contracts experience highly desirable. Clinical or scientific background a plus. **To apply, log on to www.gwu.jobs**

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